



Job Title: Care Minister

Greenville First Christian Church

Location: Greenville, IL

Denomination: Non-Denomination

Job Status: Full-time

Contact: Bri Dothager

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Goals of Care Minister

Greenville First Christian Church's leadership entails responsibilities that require gifts and experience in numerous areas. In addition to the duties listed below, the Care Minister's primary responsibility is to grow and serve as a pastor to the body of Christ FCC. Ministers are strongly encouraged to meet, pray, encourage and provide pastoral care and spiritual mentorship/discipleship to members of the FCC body.

Reporting Relationship

The Care Minister reports to the Senior Minister for ministry guidance and the Church Administrator on a daily basis.

Strategy & Responsibilities

Care:

- Develop an overall church care strategy that aligns with the needs of the church and community through personal interaction and calling of members and attendees.
- Develop others that can come alongside situations that require counseling
- Minister to members of the congregation according to their needs, visiting them and administering communion in their homes, nursing homes and hospitals weekly.
- Create, maintain, and distribute to the Senior Minister/ Elders a "pastoral care report" weekly outlining each pastoral care situation (births, divorce, marital infidelity, job loss, financial crisis, deaths, etc.).
- Attend Home Department meetings to ensure the elderly in our church body are being ministered to.

Benevolence:

- Continue to care for benevolent needs inside and outside the church.
- Lead and recruit volunteers to serve in this ministry.
- Make financial resources and classes available that continue to educate and point individuals and families to sustained solutions.

Prayer:

- Lead the congregation in prayer by organizing and calling the prayer chain. Report and manage the prayer list with the office assistant for the bulletin.
- Lead and schedule additional prayer warriors for the morning prayer time each Sunday.
- Promote and lead special prayer events at various points in the year.

General:

- Be a resource and teacher for Sunday School.
- Participate and lead Bible Studies and spiritual growth opportunities during the week.
- Perform general pastoral duties as needs arise including and not limited to funerals, weddings, baptisms, etc.
- Be a support to Men's ministry.

Qualifications

Personal and Spiritual

- Demonstrate a personal, mature, and growing relationship with Christ, manifesting a servant's heart and a teachable spirit.
- Sensitive to the varying maturity level each member is at in their spiritual walk, a willingness to meet each one individually in the appropriate context with a passion to deepen their understanding and commitment to the cause of Christ.
- Commitment to fulfill the GFCC Mission Statement.

Personal Attributes that predict a high probability of success in this position

- Christ centered and prayerful
- Continuous practice of leadership and humility
- Ability to listen for ideas from others and move the right ones forward.
- Studies, understands, teaches, and Lives Out Scripture
- Gives and receives Spiritual Direction; understands and submits to authority
- Team player
- Creative
- Organizes, plans, and communicates well
- Strong administrative skills
- Set goals and achieve results
- Flexible

(This list is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this position. It is intended to be an accurate reflection of the principle job elements essential for the Care Minister at GFCC. Changes should be anticipated as the pastoral team adjusts to better optimize the team's skills and to meet the changing needs of the GFCC family.)

The role and job description will be reviewed and updated as needed initially 90 days after responsibilities begin and annually in consultation with the Senior Pastor and Church Administrator. Performance Goals for the coming year will be determined upon employment and after the annual Performance Review. A formal Performance Review will be conducted after the initial 90 and 180 days; at the first anniversary of employment and annually thereafter. The Performance Review will be conducted by the Senior Pastor and Church Administrator.

Requirements: (please apply only if you possess the following:)

- Highly relational self-starter who thrives in a small-town socio-economically diverse church and community environment
- Displays a contagious passion for God's Word and care for His people
- Teachable and open to change
- First-rate public communicator
- Proven ability to organize ideas into actionable processes
- Excellent problem-solving & organizational skills

Educational/Experiential

- Seminary degree preferred
- Church ministry experience, specifically for a minimum of five years preferred
- Exceptional Biblical proficiency

Our Mission

Our goal as a New Testament Church is to restore the dynamics and the doctrine of the church that our Lord established. We believe that just as a river is the purest at its source, the church is purest at its inception. Following the pattern of the early church we see our mission to be fourfold:

- To evangelize the lost
- To edify the saved
- To minister to the needy
- To be the salt and light in the community

What We Believe

- That Jesus Christ is the one and only son of God who died for our sins and arose from the dead. (I Corinthians 14:1-8)
- That the Bible is the inspired word of God. (II Timothy 3:16)
- That every person has worth as a creation of God, but that all have sinned and fall short of the glory of God. (Romans 3:23)
- That forgiveness of sins and the promise of eternal life are available to those who trust Christ as Savior and Lord. (John 3:16)
- That those desiring to accept Christ should repent and turn to the Lord, confess their faith and be baptized by immersion into Him. (Romans 10:8-10; Acts 2:38)
- That the church is the body of Christ on Earth, empowered by the Holy Spirit and exists to save the lost and edify the saved. (Ephesians 4:1-16)
- That Jesus will one day return and reign forever as King of Kings and Lord of Lords. (I Thessalonians 4:13-18)

History

Established in 1878, Greenville First Christian flourished for years at the corner of Main and Prairie Streets. In 1962 the congregation moved into its current location at 1100 Killarney Drive. To accommodate a growing number of members a balcony and additional sanctuary seating were added as were classrooms, the Family Life Center, and most recently Kidventure: the children's wing. GFCC is a nondenominational church and welcomes all believers and seekers.

Application Package:

If you feel the Holy Spirit nudging you to move forward and explore this possibility, please send the following:

- A resume delineating complete education and employment history
- Cover letter addressing how you meet the requirements of the position
- A signed statement that details any and all felony convictions, that affirms the candidate's legal presence in the United States and the ability to legally obtain employment in any capacity (per the Patriot Act). It also authorizes Greenville FCC to conduct a full background investigation, which the candidate must successfully pass as a condition of employment.
- A one page summary of your Philosophy of Care Ministry.

References:

- Your current pastor/ minister, mentor or the ministry leader who has had the most significant impact on your life.
- Three references from your professional life—preferably a significant manager, a peer and a subordinate.
- Two personal references that can speak to your character and personal faith in Christ.

Submissions:

- Submissions can be sent through email to Bri Dothager at bri@greenvillefcc.org.
- Submissions can also be sent to the Church Office at the following address:

Greenville First Christian Church

Attn: Bri Dothager

1100 Killarney Dr.

Greenville, IL 62246

Application Deadline:

Applications will be accepted until the Care Minister position is filled.